

Ethiopia

Improvement Plan

Thematic window: Culture & Development

**Programme Title: Harnessing Diversity for Sustainable
Development and Social Change**

c) File for the Joint Programme Improvement Plan

After the interim evaluation is complete, the phase of incorporating its recommendations shall begin. This file is to be used as the basis for establishing an improvement plan for the joint programme, which will bring together all the recommendations, actions to be carried out by programme management.

Evaluation Recommendation No. 1						
The PMC develop a scaled down revision of the current program to be reviewed and approved by the MDG-F and NSC. This scaled down version should take into consideration strength and weakness as well as competitive advantage as described in this document. Regional coordination officers should be fully engaged in this discussion.						
Response from the Joint Programme Management						
To prepare a scaled down revision of the joint program						
Key actions	Time frame	Person responsible	Follow-up		Secretariat	
			Comments	Status	Comments	Status
1.1. RC and HoAs Meeting to review recommendations of MTE and propose way forward	2, March 2012	Heads UNESCO, UNDP, RC and UN focal points	See attached minutes of the meeting	Done		
1.2. Heads UN Agencies held discussion with MoFED to seek advice and support to scale down program - Revised version to focus on two pilot LCRCs with engagement of private resources for management of pilot	09, March 2011,	Heads UNESCO and UNDP	LCRCs will be reduce to four, as more reduction have political implication according to MoFED Activities will be scaled down within each region	Done		
1.3. Prepare and share the revised draft AWP for Year III with IPs on which due consideration given to;		Getu Assefa (UNESCO) and Techane Adugna (UNDP)		Ongoing		

<ul style="list-style-type: none"> - Outcome 3 revision - Identification of SMART results for Outcome 1 and 2 - Increased focus given for youth, gender and institutional capacity development - Preparing current level implementation per outcome and region with federal and regional IPs. 	March 15 to 18, 2012	Un Agencies, MoCT and BoCT	See attached minutes of the Bishoftu meeting			
Submit draft revised AWP and RFW for Year III to RC, HoAs, and MoFED	18, April 2012	UN Agencies and MoCT	See attached revised AWP and RFW			
1.4. The plan to be approved by the NSC	20, April 2012	JP Team	On going	TBC		

Evaluation Recommendation No. 2

Efficiency of the financial management and operation

Response from the Joint Programme Management

Improve operation and management of funds

Key actions	Time frame	Person responsible	Follow-up		Secretariat	
			Comments	Status	Comments	Status
2.1. For improved financial flow, UNESCO has entered in to HACT.	Since October 2011	UNESCO, CLT program	See the sample of FACE format for fund transfer	Done		
2.2. To organize a training on HACT for the PMT	April 25, 2011	Techane Adugna	Trainer from UNDP and venue is in UNESCO	TBC		
2.3. TOR for the recruitment of a monitoring and evaluation officer in charge of knowledge management and data analysis prepared and recruitment will	15, May 2012	Getu and Techane	See the attached TOR	On going		

be finalized						
2.4. Conduct joint monitoring mission to clarify misuse of funds with Oromiya Bureau of Culture and Tourism.	April 24, 2012	UNESCO and UNDP focal points	See also the attached letter from Oromiya BoCT	TBC		
2.5. Clarify the issue of paying tax /VAT/ with MoFED and communicate to the regions	April 25 -30, 2012	UNESCO	See letters from MoFED written to regions for UNDP projects			
2.6. Human resources funding costs identified for eight months “No cost extension”	March 2012	UNESCO and UNDP	See the attached sample letter of employment	Done		
<p>Evaluation Recommendation No. 3 Programme leadership needs to be strengthened. Clearly identify responsibilities assigned to agencies and GoE. Stronger involvement of UNDP and strong leadership of UNRC</p>						
<p>Response from the Joint Programme Management Revision of the PMT Staffing</p>						
Key actions	Time frame	Person responsible	Follow-up		Secretariat	
			Comments	Status	Comments	Status
3.1. The UN participating agencies decided to empower Assistant Program Coordinator at UNESCO and the TOR will be revised accordingly	2 March, 2012	Heads UNESCO, UNDP, RC	See attached minutes of the meeting.	See the attached TOR by UNESCO		
3.2. UNDP to assign focal point to the JP and avoid further staff rotation	February, 2012	UNDP	Mr. Techane Adugna has been appointed	Done		
3.3. Closer follow up and support from RCO	Since the commencement of the JP	Ines Mazarrasa	Support provided by Ines Mazarrasa	On going		

Evaluation Recommendation No. 4						
Coordination mechanisms need to be in place and function regularly, mainly:						
Response from the Joint Programme Management						
Strengthen the coordination mechanism						
Key actions	Time frame	Person responsible	Follow-up		Secretariat	
			Comments	Status	Comments	Status
4.1. A calendar of PMC and PMT meetings developed. PMC meets every month and PMT twice in a month	17, April 2012	PMT	See the calendar attached	Done		
4.2. After the draft MTR received, the PMT regular meeting has been conducted involving the two regional project coordinators based in Addis Ababa	Since February 15, 2012	Mr. Akalu W/Mariam (MoCT)	See the attached minutes	On going		
4.3. Minutes of the meetings of PMC and PMT are produced in a timely manner and shared with relevant stakeholders	Since February 15, 2012	Mr. Akalu W/Mariam and Seyoum Gezemu(MoCT)	See the attached minutes	On going		
Evaluation Recommendation No. 5						
Centralization of all Programme information so that information such as implementation rate (by region, outcome and agency) is easily accessible by all parties, and all are able to make decisions based on the same information. This will need to be in place in order to produce the revised plan.						
Response from the Joint Programme Management						
Create a centralized information exchange system						
Key actions	Time frame	Person responsible	Follow-up		Secretariat	
			Comments	Status	Comments	Status
5.1. Template to collect standardized information from regions every month developed	12/04/2012	Mr. Kassahun Abate, Ass. Project Coordinator	See the attached template	Done and sent to the regions		
5.2. Compile the collected data and make available on the established data base of the project	April 30,2012	Project coordination Office	See the attached sample data	On going		
Regional performance assessed	15 to 18, 2012	Mr. Akalu	See the attached	Done		

on the workshop held at Bishoftu and Aksum	23 -25, March 2012	W/Mariam	minutes of the meeting			
Evaluation Recommendation No. 6 To ensure that the communications strategy becomes functional. UNESCO communications officer is fully integrated into the Programme for the remaining time.						
Response from the Joint Programme Management UNESCO confirmed sufficient availability of its communications officer so that he may lead the implementation of the advocacy and communications plan. He would also be in charge of ensuring internal and external information flow, training of BOCT staff, centralization and quality control of all communication products.						
Key actions	Time frame	Person responsible	Follow-up		Secretariat	
			Comments	Status	Comments	Status
6.1 UNESCO communications officer is fully integrated into the Programme and started the publication of the first leaflet of the JP	Since March 2012	Mr. Jean Pierre Ilboudo, Regional Communication Advisor and PMT	See the attached leaflet	On going		
6.2 Monthly bulletins are to be produced and shared with relevant stakeholders	30 May 2012	Ilboudo, Regional Communication Advisor and PMT	Understanding created with the Communication officer	On going		
6.3. Conduct field visit and training for the regions on the implementation of the Advocacy and Communication Strategy	23, April 2012	Mr. Jean Pierre Ilboudo, Regional Communication Advisor	See the attached program	On going		